RATHKEALE COLLEGE

Wairarapa

OPEN MINDS | OPEN SPACES | OPEN FUTURES

BYOD RULES AND RESPONSIBILITIES

I must take personal responsibility for my own device. The points below indicate what those responsibilities look like:

I must label my device and record its serial number for security purposes.

I must protect my device with a username and password.

I must use a protective case to store my device.

I must store my device in a location as secure as possible, i.e.: locked locker, boarding house.

I must handle my device with care.

I must ensure I do not have inappropriate stickers or wallpaper/desktop images/files on my device.

I must have my device fully charged before the commencement of the day. Ideally, no personal devices should be charged at school.

I must do my own backup of critical data. E.g. OneDrive or a portable hard drive.

I must keep my virus and malware/spyware protection software up to date.

I must ensure that my device is insured / has accidental damage cover.

I must have enough hard drive space and memory to engage in all educational requirements as per the BYOD specifications.

I must not let my personal usage of my device interfere with my education. E.g. Gaming, movies etc.

I must not use technologies to circumnavigate the school website and application filtering.

I will put the lid down of my laptop / turn over my tablet when the teacher is giving instructions.

I will put away my device when the teacher requests it for a particular period or time of the lesson (e.g. test, experiment)