



# RATHKEALE COLLEGE

Wairarapa

OPEN MINDS | OPEN SPACES | OPEN FUTURES

## RATHKEALE COLLEGE BOARD OF TRUSTEES

### MINUTES OF MEETING HELD ON WEDNESDAY 18 SEPTEMBER 6.00PM, IN PERSON

#### **PRESENT**

Mr M Owen (Presiding Member) Mr M O'Grady (Principal), Mr J Gouws, Mrs S Jonas, Ms V Read, Mrs C Archer (via Teams), Mr M Wailling, Mr D Chapman, Ms L Stockman

#### **IN ATTENDANCE**

Mrs B Gordon (Board Secretary), Mrs A Andrew, Mr W Schaefer.

**1. PRAYER – Mr Chapman**

**2. APOLOGIES – Mr N Broom, Mr R Donworth, Mr N Riwai-Couch**

**3. STRATEGIC GOAL 1 RE DATA TRACKING AND ANALYSIS**

**3.1** Mrs Andrew presented to the board the process for testing and tracking data for Year 9 and 10 boys.

**3.2** Priority learners are Māori, Pasifika and FDS (Foundation Skills) students.

**3.3** A spreadsheet is shared with all teachers, which enables them to personalise their teaching for students in their classes.

**3.4** Teachers in all curriculum areas are able to access the data.

**3.5** There is usually demonstrable progress in Year 9, but progress is expected to slow down in Year 10.

**3.5** Mr Schaefer showed the board his new NCEA Data Tracking spreadsheet.

**3.6** Tracking of students in NCEA years flags students at risk of not achieving.

**4. STUDENT TRUSTEE REPORT – Verbal**

**4.1** Mr Chapman was congratulated on his re-election as Student Trust to the Board.

**4.2** Students have been busy this week with Te Wiki o te Reo Māori and Senior College Spirit week.

**4.3** Ngātahi did a flash mob performance in the Dining Hall at lunchtime and will perform at the Super 12 Kapa haka competition at Makoura College.

**4.4** The Senior College Dinner Dance was very successful with theme of Heroes and Villains.

**4.5** Students are finishing internal assessments and preparing for Derived Grade Exams.

**4.6** The Barbershop group will compete at the Nationals next week.

**5. MINUTES OF PREVIOUS MEETING**

**3.1** Minutes circulated, and on Teams, and taken as read.

**Resolved:** *"That the minutes of the Rathkeale College Board of Trustees Meeting of 21 August be accepted as a true and correct record."*

**OWEN**  
Carried

**6. MATTERS ARISING -Nil**

**7. CORRESPONDENCE**

**5.1** Letter to the PPTA Branch Chair advising that the board have received no official information regarding Charter Schools and are not currently considering this option.

**8. PRINCIPAL'S REPORT – Circulated and taken as read**

**6.1** Mr O'Grady spoke to his report.

**6.2** The Spotlight report have been adjusted for removal of Board of Proprietor top-ups.

**6.3** The Statement of Cash Flows for year end 2024, and Statement of Budgeted Financial Position for year end 2024, need to be ratified.

**6.4** After some discussion, the board agreed not to sign off these Statements until further clarification is given from the finance department.

**Resolved:** *"That the Principal's Report as tabled be accepted."*

**O'GRADY/WAILLING**  
Carried

**9. TEACHER TRUSTEE REPORT - Verbal**

**9.1** Staff house leaders are heavily involved in House Music practices.

**9.2** Several staff attended the Dinner Dance, including the Senior Leadership team. Mrs Anna Rutherford came to take photos.

**9.3** Members of staff have been away for Tournament week, Year 11 Mountain Bike trip to Rotorua for two nights and three staff are travelling with the 1<sup>st</sup> XI Cricket team to Brisbane in the holidays. Gap tutors have been involved as well.

**9.4** NCEA co-requisite Literacy and Numeracy exams have been taking place this week for those students who haven't already passed.

**9.5** Teachers are grappling with the difficulties of uploading to NZQA, the results of the new Level 1 externals which are completed internally.

**10. GENERAL BUSINESS – NIL**

**11. IN COMMITTEE MEETING**

The Board agreed to move "In Committee" at 7.40pm to discuss Rathkeale College Board of Trustees re Proprietor Responsibilities.

**Resolved:** *"That in terms of Section 48 of the Local Government Official Information and Meeting Act 1987, the public and press be excluded."*

**OWEN**  
Carried

**Resolved:**      *"That the Board move out of Committee at 9.15pm*

**OWEN**

Carried

Meeting closed at 9.20pm

Chair: \_\_\_\_\_

A handwritten signature in blue ink, appearing to read 'M. Owen', is written over a horizontal line.

**NEXT MEETING DATE**

6.00pm Wednesday 23 October

Via Teams

Prayer: Mr M Wailling