



RATHKEALE COLLEGE

Wairarapa

OPEN MINDS | OPEN SPACES | OPEN FUTURES

RATHKEALE COLLEGE BOARD OF TRUSTEES

MINUTES OF MEETING HELD ON WEDNESDAY 11 DECEMBER 5.00PM, IN PERSON

PRESENT

Mr M Owen (Presiding Member) Mr M O'Grady (Principal), Mrs S Jonas, Mr M Wailling, Mr N Broom, Mr J Gouws, Mrs C Archer (arrived 5.10pm)

IN ATTENDANCE

Mrs B Gordon (Board Secretary)

1. PRAYER – Mr Owen

2. APOLOGIES – Ms V Read, Mr D Chapman, Mr R Donworth, Ms L Stockman.

3. MINUTES OF PREVIOUS MEETING

3.1 Minutes circulated, and on Teams, and taken as read.

Resolved: *"That the minutes of the Rathkeale College Board of Trustees Meeting of 20 November be accepted as a true and correct record."*

OWEN
Carried

4. MATTERS ARISING

4.1 Mr Broom had a worthwhile meeting with the school auditors who understand the board's position on not signing the two financial statements, as discussed at November's meeting. The auditor's Management Letter will note this.

5. CORRESPONDENCE

5.1 The interim Audit Management Letter has been received. The auditors recommend separate cash books for BoT and BoP.

Resolved: *"That the Interim Audit Management Letter for the Year Ended 31 December 2024, be accepted"*

BROOM/WAILLING
Carried

6. PRINCIPAL'S REPORT – Circulated and taken as read

6.1 Mr O'Grady drew the board's attention to the fact that only one teacher left Rathkeale at the end of the year. This is unusual and it is unlikely to be the same at this time next year.

6.2 Mrs Carole Couture-Brieu wishes to investigate a French trip to Tahiti in 2026, to replace the New Caledonia trip which did not go ahead.

Resolved: *"Rathkeale College Board of Trustees approves Mrs Carole Couture-Brieu scoping a potential French trip to Tahiti in 2026"*

O'GRADY/GOUWS
Carried

Resolved: *"That the Principal's Report as tabled be accepted."*

O'GRADY/WAILLING
Carried

7. TEACHER TRUSTEE REPORT - Nil

8. STUDENT TRUSTEE REPORT – Nil

9. GENERAL BUSINESS –

9.1 The board approved the meeting dates for 2025 with alternate dates In person/Teams until the new board takes office in September.

10. IN COMMITTEE MEETING

The Board agreed to move "In Committee" at 5.15pm to discuss Rathkeale College Board of Trustees re Proprietor Responsibilities.

Resolved: *"That in terms of Section 48 of the Local Government Official Information and Meeting Act 1987, the public and press be excluded."*

OWEN
Carried

Resolved: *"That the Board move out of Committee at 5.40pm"*

OWEN
Carried

Meeting closed at 5.40pm

Chair:  _____

NEXT MEETING DATE

6.00pm Wednesday 19 February 2025

In person

Prayer: Mr M Owen